Florida New Hire Reporting Form

Send completed forms to: Florida New Hire Reporting Center PO Box 6500 Tallahassee, FL 32314-6500

Tallahassee, FL 32314-6500 Fax: (850) 656-0528 or toll-free fax 1 (888) 854-4762 To ensure the highest level of accuracy, please print neatly in capital letters and avoid contact with the edges of the boxes. The following will serve as an example:

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Reports must be submitted within 20 days of date of hire or rehire

REPORTS WILL NOT BE PROCESSED IF REQUIRED INFORMATION IS MISSING